

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
22 December 2016
SPECIAL BOARD MEETING**

1. Roll Call:

Presiding: La Vone Liddle, Vice-Chair

Time: 3:31 PM

Place: 2020 North Redwood Road, Salt Lake City, Utah 84116

Trustees Present: Karen Okabe, Chair 2016 (Called in on a conference line.)
La Vone Liddle, Vice-Chair
Carlton Christensen
Dr. Dagmar Vitek
Maureen M. Wilson (Called in on a conference line.)

Others Present: Ary Faraji, Ph.D., Manager
Greg White, Assistant Manager
Aleta Fairbanks, CPA, CFO

It was affirmed that the voice recorder was turned on; no conflicts of interest were declared.

2. State Auditor Transparency Budget Submission:

The District was required, by law, to submit to the State Auditor a three-year budget report containing 2015's actual totals, 2016's estimated totals, and 2017's budget. We had a few questions about this report, so we invited Dr. Sammie Dickson (recently retired SLCMAD Manager) to walk us through the steps required to complete it properly. It was noted that reductions in the Dedicated Reserves need to be added to the Capital Project Fund's Revenue Section, and each year's ending fund balance, which was titled "Contribution to Fund Balance", needs to be carried over to the following year's beginning balance. Even though these slight modifications did not alter the overall revenue and expense totals that were approved by the Board, Management wanted to make the Board aware of them prior to submission to the State Auditor.

3. Discussion and Approval of Bonds (Competitive Sale vs. Negotiated Sale):

The main purpose of this additional Board Meeting was to take official action on either selling the bonds at a competitive sale or through a negotiated sale. Brian Baker of Zions Public Finance had requested underwriter responses to assist with this decision. Four responses were received from the underwriters. Based on these proposals, Brian Baker was

comfortable recommending that the District select Piper Jaffray to underwrite a negotiated sale. They are a top-10 underwriter nationally, and they will provide broader distribution of bonds than the second-place respondent, KeyBanc. Their fee per bond cost is \$2.80, totaling \$23,800, and they are not requiring a legal opinion. KeyBanc's bid was a total cost of \$25,330, as well as a legal opinion.

Trustee Vitek made a motion that the District obtain the additional funds that will be acquired through a negotiated sale underwritten by Piper Jaffray utilizing 5% coupon bonds. Trustee Christensen seconded the motion, and it passed unanimously.

4. Discussion and Approval of the 2016 Board Sponsored Luncheon:

Midvale Mining provided a luncheon meal with all of the trimmings at a cost of \$14.50 per plate. This was an extremely reasonable price. After including a 7 percent tip of \$40.00, the meal totaled \$620.00. Trustee Christensen made a motion to amend his prior proposal to include covering the total cost of the Board-Sponsored Holiday Luncheon. The motion carried unanimously after being seconded by Trustee Vitek.

5. Discussion and Meeting with Senator Jerry Stevenson and Representative Brian King on the impact of Utah State Prison Relocation for Mosquito Control Operations:

Only two members of the Board desired to remain for the tour and discussion with Senator Jerry Stevenson and Representative Brian King. It was, therefore, decided to adjourn the meeting prior to their arrival.

6. Probable Agenda Items for 19 January 2017 Board Meeting, 12:30 PM:

- Manager's Report
- Five-Year Plan Update
- Personnel Policies Update
- Bond Update

7. Adjournment:

The meeting was adjourned at 3:55 PM. A boxed meal will be available at 12:00 PM for the Board Members prior to the January Board Meeting.



Ary Faraji, District Manager

19 JAN 2017
Date



La Vone Liddle, Vice-Chair

01/19/2017
Date